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Advisor for Management

Assistant Director for Research and Reports

Request for 2/0 change - Requirements and Control Mivision

1. It is requested that the table of organization of the impairments and Control Division, Q/RR, he adjusted to conform more realistically with the convent operations of the Division. The recommended revision (attented) covers a total of 37 positions on the fiscal year 1952 basis; actualists indicate positions not to be filled before 1 July 1951.

?. The revision incorporates two changes:

a. The position of Research Assistant in the Office of the Chief is requested at grade US-7, rether than US-6. This position has developed into a Junior Professional, rether than a clorical, function. For instance, the encumbent assists the Division Chief in handling the defector progress and operational liaisons also adopts Q/RR reading requirements to mesde.

b. The grades in the heading Section of the Control Branch are revised dominaris on the backs of those months' emperiones in the operation. Originally those renders were expected to allocate, serven, do abstracting and same evaluations of materials. Because of the volume of work (\$600 - \$000 documents, plus \$00 - \$000 cables, daily) and other considerations, it has been necessary to eliminate all but the allocating function and the minimum requisite correcting.

J. The changes listed in paragraph 2 are testables and subject to final allocation by the Tago and Glassification Division. Position descriptions are now being prepared on the basis of extress operation. Therefore, it is requested that this 1/0 change be approved prouptly in order that the positions may be established at the earliest possible memoria.

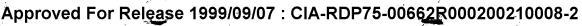
MAX F. MILLIER

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S/AD/RE: Market

CC: Management Oil Wage & Class, 1 OAD/RR 2 D/R 1

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Requested T/O'for Requirements and Control Division eIndicates positions set to be filled until fiscal 1958.

Office of the Chief			
Chief Intelligence Officer Research Assistant Administrative Asst.	1 1 1 1	08-13 08-7 08-6	<u>.</u>
Requirements Branch	e .		
Chief Intelligence Officer Intelligence (Mficer Secretary (Steno.) Clerk Steno.	1 1 1 1	05-13 05-13 05-5 05-6	8
Control Brench			
Office of the Chief Chief Control Clerk	1 1 2	05-13 05-5	
Reading Section Chief Intell. Officer Intell. Officer Intell. Officer	1 1 2 11	08-11- 08-9 08-7 03-5	
Services Rection Loan & Require. Off Loan & Require. Las TS Control Officer Control Clark Cable Clark Hail Clark		G8-9 G8-7 G8-5 G8-5 G8-4 (3)	<u>25</u>

Total H